

# Middleton St George Parish Council

[msgclerk@aol.com](mailto:msgclerk@aol.com)

07581541220

[www.middleton-st-george.org.uk](http://www.middleton-st-george.org.uk)

Neighbourhood Development Plan [www.msgplan.org.uk](http://www.msgplan.org.uk)

**Notice is hereby given that the Inaugural Annual Meeting of Middleton St George Parish Council will take place at 6.30 pm on Monday 16<sup>th</sup> May 2016 at the Parish Meeting Room for the purpose of transacting the business listed in the agenda below:-**

## AGENDA

- 1. Welcome** to new Middleton St George Parish Councillors & introductions.
- 2. Election of Chair & Vice-Chair**
  - 2.1 To elect a Chair for the forthcoming years.
  - 2.2 To elect a Vice-Chair for the forthcoming years.
  - 2.3 Chair & Vice Chair's Declarations of Acceptance of Office
- 3. Apologies** for absence
- 4. Declarations of interest** in items on the agenda
- 5. Code of Conduct** and further documents
- 6. Election of Councillors to Sub Committees and Chairmen:-**
  - i) Association of Parish Councils
  - ii) Neighbourhood Development Plan
  - iii) Playground Sub Group
  - iv) Waterpark
  - v) Finance
  - vi) Durham Tees Valley Airport
  - vii) Allotments
  - viii) Northumberland in Bloom
  - ix) Christmas Tree
  - x) Health & Safety (new)
- 7. New Clerk**
- 8. Amalgamation issues**
  - i. Bank Mandates
  - ii. Insurance
  - iii Possessions (benches, notice boards)
  - iv. Webpage / facebook
  - v. Darlington Credit Union
  - vi. Standard legal documentation
  - vii Parish Meetings
- 9. Training** for Parish Councillors/Clerk
- 10. Matters arising from last MSGPC Minutes**
  - i. NDP – High Stell, Killinghall Row, Middleton Lane
  - ii. Possible NDP partnership with Hurworth PC
  - iii. Proposed changes to involving Parish Councils in Planning Applications
- 11. The Front**
  - i. The Front Working Party plans 2016/7
  - ii The War Memorial at St Laurence's Church
  - iii. Tree Pruning 18 & 19th May along The Front. No Parking along southern side – Traffic Management in place.

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## 12. Water Park

- i Darlington & District Model Boat Club 2016/7. Electric & rent & future lease
- ii Fishing reservoirs lease (interest from individuals on behalf of groups)
- iii. Board Room bookings, St Laurence's, (from whom a request has been received), Knitting, Pottery Painting & others.
- iv. Church office update
- v. Trees & scrub pruning

## 13. Outside Bodies

### a. Police & Communities Together (PACT)

- i Report on meeting on 27<sup>th</sup> April
- ii Next Meeting 25<sup>th</sup> May 2015 6-30pm Dinsdale Court.
- iii Speed Monitor.

### b. Northumbria in Bloom 2015

- i. First judging, 21<sup>st</sup> April, next 5<sup>th</sup> July
- ii. Benches and planters update for bridge area

### c. Allotments

- i) Cost information update

## 14. Playing Field

- a. To accept monthly H&S Report (April)
- b. New play equipment
- c. Weed kill play area & tidy 'Snooker' area (tie in with Northumbria in Bloom).

## 15. Planning Applications – Process explained

- 16/00151/FUL Access road at Middleton Hall
- 16/00152 2 en-suites & 2 bay windows Middleton Hall
- 16/00267/FUL First Floor sun room on current balcony 8 Church Lane
- 16/00302/FUL Replace conservatory, single floor extension 5 Heathrow Close
- 16/00360/FUL Remove conservatory, build 2 storey extension. Felix House
- 16/00361/FUL Installation 2 antenna & cabinets, Foster Farm Mill Lane
- 16/00396/OUT Demolish existing to erect 55 dwellings. Lancaster House DTW
- 16/00407/ADV 2 V-board with flags at Storey (Gladman) site.
- 16/00404/FUL Conversion of barn to dwelling. Low Middleton House

## 16. Financial

### a. Invoices raised

– Darlington Borough Council – Contribution litter picker X23 £2800

b. March Income – Palfreyman April overpay £649.05

DBC Precept £45182.00

c. Outstanding – Fishing Club- £1050.00

### d. The following invoices to be approved for payment.:-

01/04/2016	Signs Express for Water Park safety signs		1/2147	730.57
01/04/2016	Cleveland Local Councils Association		1/2148	383.95
21/04/2016	Service & safety check Power tools		1/2149	51.80
<b>08/04/2016</b>	<b>Southern Electric quarter (gas)</b>		<b>1/2150</b>	<b>472.98</b>
12/04/2016	Scottish Electric monthly		1/2151	25.00
25/04/2016	BT hub monthly		1/2152	32.74
29/04/2016	Cleaner		1/2153	70.00
29/04/2016	Litter Picker		1/2154	489.60
29/04/2016	Clerk		1/2155	458.33
30/04/2016	Ground Maintenance		1/2156	657.00
29/04/2016	<b>New Playground equipment - TO ASSETS</b>		1/2157	37,636.68

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29/04/2016	Clerk Expenses 2016/7 - 1		1/2158	16.00
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One shown in **bold** quarterly, those in italics *monthly*

- e.** Sign appropriate cheque listed, expenses above
  - f.** BDO Annual Review – Accounts with M Myszka, Internal Auditor.
    - i To approve the updated Register of Assets.
    - ii. Review the draft accounts for the year ended 31/03/2016
    - iii Review Annual Governance Statements
  - g.** Approve 2016/7 Budget
- 17. Correspondence Received -**
- a.** Butterwick Hospice raffle tickets
  - b.** Community Assoc AGM 11<sup>th</sup> May 7-30pm
  - c.** Darlington Local Plan 2016 – 36
  - d.** Insurance Renewal

**18. AOB**

**19. Date of next meeting – Monday June 8<sup>th</sup> 2015 – 6.30pm**

Copies of Minutes and Agendas are available at [www.middleton-st-george.org.uk](http://www.middleton-st-george.org.uk). **The next meeting of Middleton St George Parish Council is on Monday 8<sup>th</sup> June 2015** at 6-30pm at the Parish Meeting Room, Water Park, MSG.

**If you wish to bring an issue to the attention of the Parish Council please put it in writing to the Clerk at least 5 days working days before the date of the next meeting to:-**  
**James Edwards, Clerk to Middleton St George Parish Council, 17 Pine Tree Grove, DL2 1AG**  
**Tel: 07581541220** **e-mail: msgclerk@aol.com**