



Middleton St George Parish Council

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Northumbria in
Bloom

2015

From: Cllr Colin Pease (Chairman)

3 July 2016

To: Members of the Middleton St George Parish Council

Councillors,

You are hereby summoned to attend an **Extraordinary General Meeting** of the Parish Council to be held in the Parish Council Office on 5 July 2016 at 6:30pm.

The purpose of the meeting is to address issues associated with the immediate resignation of the locum Parish Clerk.

AGENDA

1. Chairman's opening address.
2. Apologies for absence.
3. Remedial actions to be taken to cover the clerk's responsibilities until a replacement clerk is recruited in the following areas:
 - i. Financial.
 - ii. Communication.
 - iii. Administrative.
 - iv. Outstanding actions.
4. Update on clerk recruitment.

Colin Pease

Chairman MSG Parish Council