



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab, Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 13th November, 2017, immediately following the conclusion of the business of the Special Meeting in the Parish Meeting Room** for the transaction of the following business.

Members of the Public are invited and may address the Council at the discretion of the Council.

AGENDA

1. Welcome to two new Parish Councillors.
2. Chairman's opening address.
3. Apologies for absence.
4. Declarations of interest.
5. Minutes of the Parish Council meeting held on the 11th September, 2017 and the 9th October, 2017 (enclosed).
6. Matters arising.
 - a. Village emblem.
 - b. PC Facebook Admin.
 - c. Staff Pensions.
 - d. Story/Miller Homes Site – On going problems.
 - e. Drop Kerb, Haxby Road.
 - f. Risk Management Policy and Risk Register.
 - g. Website Training.
7. Planning Matters. (Councillor Mrs. C. Gilsean).
 - a. Planning applications received for determination by the Parish Council. (See Annex A). Draft response for Planning Application Reference No. 17/00911/FUL. Convenience Store and up to 10 dwellings, Land opposite Acorn Close, Yarm Road, Middleton St. George.(enclosed).
Business Development Director, DTVA to attend the Planning Committee on 6th December, 2017.
 - b. Middleton St. George Master Plan – Update.
 - c. Department for Transport Accessibility Consultation (enclosed).
 - d. Other matters to report.
8. Financial Matters (Councillor Mrs. M. Beadle). Notes of the meeting held on the 4th November, 2017.
 - a. 2017-18 Financial Report, Progress against the Budget, Bank Reconciliation and Bank Statement as at the 6th November, 2017 (report enclosed).
 - b. Payments received and outstanding. (See Annex A.)
 - c. Payments for approval. (See Annex A.)
 - d. Timetable of Controls – November 2017 (report enclosed).

- e. Review of the Assets Register.
 - f. Report from the Councillor Internal Auditor on the audit of accounts from 1st July to 31st October, 2017
9. Budget and Precept Setting for 2018-19 (report enclosed).
10. Parks and Grounds (Councillor M. Wilson).
- a. Water Park.
 - b. Playground and Playing Field – Health and Safety, RoSPA report, Maintenance Issues.
 - c. The Front.
 - d. Project – Small area of land to the rear of the bus shelter near the Station Bridge - Update
11. The Whinnies Nature Reserve. Level crossing and Public Footpath proposals by Network Rail. Report on Meeting with Network Rail and DBC Rights of Way Officer on the 25th October.
12. Community Liaison (Councillor Mrs. C. Gilsenan).
- a. Christmas Tree lighting – Health and Safety Update.
13. Request for Section 137 grants:
- a. Middleton St. George Community Association for a contribution of £500 towards the cost of the cost of consumable items such as mulled wine, mince pies, Christmas cake etc. for the Magic Sparkle Christmas Gathering on the 25th November, 2017.
 - b. Darlington Rotary Club for a contribution of £200 to St. Teresa’s Hospice for the Christmas Tree collection by the Rotary Club from 9.30 am on Saturday 6th January 2018
14. Standards. (Councillor Mrs. C. Gilsenan).
- a. Parks and Grounds Committee Terms of Reference (enclosed)
 - b. Health and Safety Policy (enclosed).
 - c. Employee Welfare Policy (enclosed).
 - d. Inclusion of a separate page on the website for committee agendas and minutes.
 - e. County Durham Association of Local Councils Report (report enclosed)
 - f. General Data Protection Regulations – Report on training on the 1st November, 2017.
 - g. Possible date for Standards Committee meeting.
 Wednesday 22nd November. Wednesday 13th December.
 Monday 18th December. Wednesday 20th December.
15. Appointment of Parish Councillors to Committees (Committee membership enclosed).
16. Clerk’s Pay.
17. Parish Council Training. Durham Association of Local Councils Bespoke Training £250 + VAT.
18. Public Participation Session in Parish Council Meetings Draft Policy (enclosed).
19. Recording of Meetings Draft Policy (enclosed).
20. Invitation to the Parish Council to attend the Annual Carol Service on Sunday 17th December, 2017 at 4 p.m. in St. George’s Church.
21. Date of next meeting. Monday 11th December, 2017 at 6.30 p.m.

Alan Macnab. Clerk to Middleton St. George Parish Council

ANNEX A

PLANNING APPLICATIONS

Reference No	Location	Proposal
17/00911/FUL	Land opposite Acorn Close, Yarm Road, Middleton St. George.	Mixed use development comprising of A1 convenience store and residential development comprising erection of 10 dwellings.
17/00928/FUL	Middleton Hall Retirement Village, Middleton St. George.	Variation of condition3 (approved plans) of planning permission 11/00202/FUL dated 6 September 2011 (for erection of 26 bed dementia care unit, cafe to main hall, entrance to hall and 36 No. independent living bungalows (C2 Residential Institutions) with replacement caretakers lodge) to permit alterations to build a 16 bed dementia care unit
17/00927/LBC	Middleton Hall Retirement Village, Middleton St. George.	Listed Building Consent for alterations to Family Living Unit including demolition of 2 No. en-suites, erection of 2 No. en-suites and construction of 2 No. bay windows.
17/00953/FUL	23, St. Anne's Gardens, Middleton St. George.	Erection of single storey rear extension, pitched roof to existing flat roofed dormer to the rear, erection of garden workshop to the rear and replacement of existing garage.
17/00965/FUL	Church of St. George, Middleton St. George.	Demolition of the existing Vestry and erection of a single store extension to provide a new Vestry and Generator room.
17/00993/FUL	7, Middleton Lane, Middleton St. George	Construction of dropped kerb to allow vehicular access from highway.

FINANCIAL

Payments In:

Date	Customer	Amount
18.10.2017	HM Revenue and Customs. VAT Refund. July to September	£67.64
02.11.2017	Scottish Power. Reimbursement of overcharge on monthly gas charge.	£71.75
02.11.2017	Middleton Fisheries. Rent for using ponds 2 and 3 in October 2017	£100.00
	Total	£239.39

Payments In - Outstanding:

Date of invoice	Customer	Amount
23.10.2017	Darlington Borough Council Litter Picker Recharge – 1 st October, 2017 to 31 st March, 2018	£2,800.00
01.11.2017	Middleton Fisheries. Rent for using ponds 2 and 3 for November 2017	£100.00
02.11.2017	Darlington and District Model Boat Club. Electricity Recharge for 26 th July to 1 st November 2017	£26.86
	Total	£2,926.86

Payments Outstanding:

Date	Supplier	Amount
16.11.2017	Barclaycard Commercial. PVC Broom for Litter Picker	£12.11
	Total	£12.11

Payments for Approval:

Date	Supplier	Amount
13.11..2017	Northumbria in Bloom Entry Fee for 2018	£125.00
13.11.2017	M. Palfreman. Grounds Maintenance October, 2017	£666.41
14.11.2017	Scottish Power - Gas Monthly	£55.00
16.11.2017	Barclaycard Commercial. PVC Broom for Litter Picker	£12.11
23.11.2017	BT Hub Monthly	£35.99
30.11.2017	Cleaner - C. I. Wood Pay	£70.00
30.11..2017	Litter Picker - J. D. Lynn	£510.00
30.11.2017	Clerk - A. W. Macnab	£559.80
	TOTAL	£2,034.31

SummaryCommunity Account as at the 6th November, 2017

Income		Outgoing:	Balance:
Carried forward	£36,424.91		
Precept	£45,182.00		
VAT Refund	£2,833.29		
Rent and Electricity:			
Model Boat Club	£917.71		
Rent: Fishing Club	£100.00		
Projects Section 106	£4,553.64		
Reimbursements			
- Electricity	£237.64		
-Gas	£71.75		
Total	£90,320.94	£34,573.96	£55,746.98