



# Middleton St George Parish Council

[www.middleton-st-george.org.uk](http://www.middleton-st-george.org.uk)

[msgclerk@aol.com](mailto:msgclerk@aol.com)

From: Alan Macnab, Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 8<sup>th</sup> October, 2018 at 6.30 p.m.** for the transaction of the following business.

## AGENDA

1. Chairman's opening address. Introduction of an Action Sheet (enclosed).
2. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: [msgclerk@aol.com](mailto:msgclerk@aol.com)) in advance of the meeting to advise if they wish to speak at the meeting.
3. Apologies for Absence.
4. Declarations of interest.
5. Minutes of the Parish Council Meeting on the 10<sup>th</sup> September, 2018 (enclosed).
6. Matters arising:
  - a. Village Emblem – Update.

### Financial Matters.

7. To receive reports on the following matters.
  - a. Financial Report 2018-19 as at the 1<sup>st</sup> October, 2018.
  - b. Payments received and outstanding and payments for authorisation (See Annex A).
  - c. Timetable of Controls for October 2018 (report enclosed).
  - d. Arrangements for Councillor Audit of Quarter 2 Accounts July to September 2018.
  - e. Budget for 2019-20, 2020-21 and 2021-22 Financial Years – Second Draft (enclosed).
8. Review of Utility Charges. Gas, Electricity, Broadband and Telephone (report to follow).
9. Request for a Section 137 Grant. Middleton St. George Community Centre to purchase a defibrillator – Update.
10. Grounds Maintenance Contract – Amended Contract enclosed.
11. Northumbria in Bloom Results and Congratulations.
12. Parks and Grounds.
  - a. Water Park.
    - Broken Stile – Update.
    - Safety Signs – Update.
    - Ponds Structural Survey – Update.
    - Incidents in the Park – Water Bailiff and Fishing Club Toilet.
    - Flytipping and Storage of Rubbish.
    - Drains and Gullies.

- b. Playground and Playing Field.
    - Health and Safety Report
    - RoSPA Inspection (Summary of Faults enclosed).
    - Maintenance Issues including the maintenance of seating.
  - c. The Front, Middleton One Row
    - Land in front of The Devonport - Update.
    - Cleaning of seating on The Front - Update.
    - Trees Project – Update.
13. The Whinnies Nature Reserve (Councillor Mrs. M. Beadle).
  14. Policy and Procedures
    - a. Important Documents List (enclosed).
    - b. Website update.
    - c. Disabled access to the Parish Council Offices/Meeting Room.
  15. MSG PC Speed Monitor – Update.
  16. PACT.
  17. Battle's Over. A Nation's Tribute – Update and Siting of the Tommy Statuette.
  18. Chairman's and Councillors Training (Chairman's training report enclosed).
  19. Parish Council Noticeboard in the Community Centre.
  20. Annual Parish Assembly 2019.
  21. Councillors Reports and Items for Future Meetings.
  22. Date of Next Meeting:  
Monday 22<sup>nd</sup> October, 2018 at 6.30 p.m. Planning Matters.

**ANNEX A****FINANCIAL****Payments In:**

Date	Customer	Amount
	NIL	

**Payments for Approval:**

Date	Supplier	Amount
04.10..2018	Southern Electric – Electricity 5 <sup>th</sup> June to 13 <sup>th</sup> September 2018	£172.31
08.10.2018	Councillor Mrs. Beadle. Reimbursement for the purchase of an Outdoor grab rail	£10.79
08.10.2018	M. Palfreman. Grounds Maintenance June and July 2018	£1,359.66
12.10.2018	Scottish Power – Gas Monthly	£71.26
24.10.2018	BT Hub Monthly	£37.99
31.10.2018	Cleaner - C. I. Wood Pay	£70.00
31.10.2018	Litter Picker - J. D. Lynn Pay	£532.44
31.10. 2018	Clerk - A. W. Macnab Pay	£633.60
	<b>TOTAL</b>	<b>£2,888.05</b>

**Summary****2018-19 Community Account as at the 1<sup>st</sup> October, 2018.****Income**

Carried forward from 2017-18	£44,427.97
Darlington Borough Council Precept	£45,182.00
Middleton Fisheries. Rent	£600.00
Model Boat Club Rent and Electricity	£731.79
HM Revenue and Customs VAT Refund	£1,264.34
<b>Total</b>	<b>£92,206.10</b>

**Expenditure**

VAT	£1,125.55
Utilities	£753.90
Administration and Printing	£52.34
Website	£250.00
PAYE	£850.68
Grounds Maintenance	£2,026.07
Audit	£465.00
Insurance and Health and Safety	£1,262.61
Section 137 Grants	£100.00
Salaries	£7,064.88
The Front	£530.00
Projects	£1,046.92
Allotments	£125.00
PC Property Maintenance	£730.46
Subscriptions	£583.52
Election	£4,911.48
Barclaycard subscription	£32.00

<b>Total</b>	<b>£21,910.41</b>
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Income - £92,206.10  
Expenditure - £ 21,910.41  
**Balance as at 1<sup>st</sup> October**  
**2018**                      **£70,295.69**