



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 9th March, 2020 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Chairman's opening address.
2. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting.
3. Apologies for Absence.
4. Declarations of interest.
5. Minutes of the Parish Council Meeting held on the 10th February 2020 (to follow).
6. Resignation from the Parish Council and Declaration of a vacancy on the Parish Council and Parish Councillor vacancies update.
7. CCTV and Website (Councillor Foggett).
8. Community Safety:
 - a. MSG PC Speed Monitor – Update (Councillor Foggett).
 - b. Community Speed Watch – Update (Councillor Foggett).
 - c. PACT

Financial

9. To receive reports on the following matters.
 - a. Financial Report 2019-20 as at the 3rd March, 2020 (enclosed).
 - b. Payments received and outstanding and payments for authorisation (See Annex)
 - c. Timetable of Controls for March 2020 (enclosed).
 - d. Assets Register (enclosed).
 - e. Mazars External Auditors Training Session on the Annual Return (AGAR) 7th April 2020 at County Hall, Durham
 - f. Preparation for the Annual Audit and Annual Return (AGAR). Statement of Internal Controls and Review of the Effectiveness of Internal Controls (enclosed for Approval)
 - g. Preparation for the Annual Audit and Annual Return (AGAR). Draft Annual Governance Statement (enclosed for Approval).
 - h. Litter Picker's National Minimum Wage increase £8.21 per hour to £8.72 per hour from the 1st April, 2020.

10. Workplace Pension Report – Update

11. Internet Connection Prices – Update.

Planning

12. Planning Application deferred from the Parish Council meeting on the 24th February, 2020:

20/00104/FUL. Change of use from storage (Use Class B8) to shop (Use Class A1) including installation of new shop front, windows and doors. Building adjoining 16, Station Terrace, Middleton St. George

13. Street Naming Proposal for the estate to the rear of The Greenway. Acceptance of names by the Residents Group.

Other Matters

14. Section 137 Funding Request. Organisers of the VE Day Commemorations (enclosed request).

15. Parking and Road Safety in the centre of Middleton St. George

- a. Update on response from Highways, Darlington Borough Council
- b. Pupil Safety. Letter from the Director of St. George's Academy (enclosed).

16. Grounds Maintenance Contract 2020-21 to 2022-23. Update and Grounds Maintenance issues raised by residents at the Parish Council meeting on the 24th February, 2020.

17. Items brought to the Parish Council's attention that may benefit the community and enhance the village including MUGA Proposals from Middleton Rangers JFC and Bike Track.

18. Parks and Grounds.

- a. Water Park.
 - Bank side work update.
 - Damage in the Water Park (Police report enclosed).
 - Angling Club Report.
 - Model Boat Club Health and Safety Report (enclosed).
 - Mirror at the entrance to the Water Park Update.
 - Water Park Entrance Sign
- b. Play Area and Playing Field.
 - Health and Safety Report.
 - Free Play Area Seaham, Tuesday 21st April 2020 (Flyer and covering email enclosed)
- c. The Front, Middleton One Row.
 - Middleton One Row Woodland Management Project Update
 - Work on Parish Council land to the rear of 38, The Front, Middleton One Row. Update.
 - Sculpture Update.
 - Sheds at Almora Hall (letter enclosed)

19. Teesside International Airport Consultative Committee (Cllr Crowther).

20. VE Day Commemorations 8th May, 2020 – Insurance response (enclosed).

21. MSG Memorial Association letter concerning RAF and RCAF Memorial Service and Dinner Saturday 13th June 2020 (enclosed).
22. Annual Parish Assembly Saturday 23rd May 2020 (Report to Parish Council enclosed)
23. Councillors Reports and Items for Future Meetings.
24. Date of Next Meeting - Monday 23rd March, 2020 (Planning).

Alan Macnab,
Clerk to the Parish Council.
4th March, 2020.

ANNEX**FINANCIAL****Payments In:**

Date	Customer	Amount
11.02.2020	W. Appleton. Angling Club Rent	£1,200.00

Payments for Approval:**February 2020 Retrospective Payments**

Date	Supplier	Amount
29.02.2020	NEST Employer's and Employee's Pension Contribution – J. D. Lynn February 2020	£39.08

March 2020

Date	Supplier	Amount
01.03.2020	NEST Employer's and Employee's Pension Contribution – J. D. Lynn. Backdated Employer's and Employee's Contributions August 2016 to December 2019	£1,136.56
04.03.2020	Diamond Drains. Gully Work at the side of the Parish Council building	£350.00
07.03.2020	Scottish Power. Electricity Monthly	£3.00
09.03.2020	Darlington Borough Council. Grounds Maintenance Contract. February 2020	£579.00
09.03.2020	HM Revenue and Customs. Clerk's PAYE February 2020	£163.68
09.03.2020	NEST Employer's and Employee's Pension Contribution – J. D. Lynn March 2020	£39.08
09.03.2020	Sound and Vision, Darlington. New CCTV System	£1,490.00
09.03.2020	Archaeo Environment Ltd. Parish Council's contribution to the Statement of Significance for Platform 1 public house and former coal depot.	£500.00
12.03.2020	Scottish Power. Gas Monthly	£30.00
18.03.2020	Barclaycard Commercial. Barriers Direct Mirror £65.94 (inc. VAT) Wright's Office Supplies Box of A4 paper £11.25, 100 plastic wallets £1.69 and reported book £1.59 plus VAT = £17.43	£83.37
24.03.2020	BT Hub Monthly	£40.49
31.03.2020	Cleaner - C. I. Wood Pay	£70.00
31.03.2020	Litter Picker - J. D. Lynn Pay	£530.37
31.03.2020	Clerk - A. W. Macnab Pay	£654.72
	Total	£5,670.27