



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com



Northumbria in
Bloom

2015

AGENDA – 12th SEPTEMBER, 2016

1. Vice Chairman's opening address.
2. Apologies for absence.
3. Declarations of interest.
4. Minutes of the Council meetings held on the 8th August, 2016 (attached)
5. Matters arising.
 - a. Review of utility costs.
 - b. Northumbria in Bloom.
 - c. War Memorial.
 - d. Access to the Garden of Remembrance at the former St. Laurence's Church.
 - e. BDO External Audit. Submission and Outcome.
 - f. Insurance claim – Water Park.
 - g. Fly tipping.
6. Water Park & Ground Maintenance. Key points from Water Park and Grounds Maintenance Committee held on the 30th August.
 - a. Maintenance Plan Update.
 - b. Future of fishing in Water Park.
7. Planning Matters. Key points from Planning Committee held on the 7th September.
 - a. Planning applications received. See Annex A
 - b. Darlington Local Plan 2016-2036 Draft Sustainability Appraisal Scoping Report
 - c. Meetings with Peel Holdings and Jenny Chapman, MP.
8. Financial Matters. Key points from Finance Committee held on the 5th September.
 - a. Budget Review.
 - b. Financial Statement, progress against the Budget and Bank Reconciliation (attached)
 - b. Payments received and outstanding. See Annex A.
 - c. Payments for approval. See Annex A.
 - d. Budget 2017/18 & 18/19 preparation.
 - d. Audit Action Plan.
9. Standards. Key points from Standards Committee held on the 17th August.
 - a. Approval of the following documents:
 - i. Committee Terms of Reference for approval (attached).
 - ii. Code of Conduct for approval (attached).
 - iii. Standing Orders for approval (attached).
 - iv. Risk Assessment. (Attached)
 - v. Assets Register and Insurance.
 - b. Leases.
10. Playground.
 - a. Health and safety check.
 - b. Maintenance issues.
11. Community Liaison.
 - a. Committee Terms of Reference for approval (attached).
 - b. Residents Survey.
 - c. Website.
12. Date of next meeting.

Alan Macnab
Clerk to Middleton St. George Parish Council
5th September, 2016.



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ANNEX A
To 5th September, 2016

Planning Applications

Reference No	Location	Proposal
16/00775/FUL	49, Fairfax Road, Middleton St. George	Erection of single storey extensions to the front and rear elevations. NB. In view of the timeframe and straightforward nature of this application, the Chair advised the Clerk to reply to DBC with a response of "no comment"
16/00818/LBC	Low Middleton Hall, Low Middleton.	Listed building consent for the demolition of wc/utility room and erection of single store extension with cupola to side of main building, erection of garden wall, railings with gates and alternation to a window over main entrance and door surround to main entrance
16/00817/FUL	Low Middleton Hall, Low Middleton	Planning permission for the demolition of wc/utility room and erection of single store extension with cupola to side of main building, erection of garden wall, railings with gates and alternation to a window over main entrance and door surround to main entrance

Financial

Payments In:

Received		
08.07.16	Darlington and District Model Boat Club. Rent	£995.42
12.07.16	Darlington Borough Council Contribution to the Litter Picker April to September	£2,800.00
15.07.16	HM Revenue and Customs. VAT	£787.99
Invoices Sent		
None		
Outstanding		
None		

Payments Outstanding

Payments Outstanding	Invoice No	Amount
None		



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Payments for Approval:

Date	Customer	Amount
12.09.16	Refund to Cllr M. Robertson (Water Park materials)	£87.16
12.09.16	Refund to Cllr M. Beadle. Gift to the retiring school crossing patrol officer	£15.49
12.09.16	Refund to Clerk for postage paid	£1.28
12.09.16	Zurich Insurance – Additional Premium for new play equipment	£110.62
12.09.16	Scottish Power – Electric monthly payment	£1.00
12.09.16	Middleton St. George Angling Club: 2 Weed Razors - £104.77 + £20.95 = £251.44 1 Pond Weed rake 24" - £49.95 + £9.99 VAT = £59.94. 2 small Pond Weed rakes - £39.99 + £8.00 VAT = £47.99 Additional rope - £13.69 + £2.74 VAT = £16.43	£375.80
25.09.16	BT Hub monthly payment	£34.49
30.09.16	J. D. Lynn – Litter Picker	£489.60
30.09.16	C. I. Wood – Cleaner	£70.00
30.09.16	A. W. Macnab - Clerk	£699.60
30.09.16	M. Palfreyman – Grounds Maintenance	£653.00
30.09.16	Inspirar – Website design final payment.	£600.00
	Total	£3,138.04