



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab, Clerk to the Parish Council.

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

Notice is hereby given that the Annual Meeting of Middleton St. George Parish Council will be held in the WI Hall, Neasham Road, Middleton St. George on Monday 21st May, 2018 commencing at 6.30pm

AGENDA

1. Welcome and introductions. The retiring Chairman/Vice Chairman to welcome those present.
2. Apologies for absence. To note apologies from those Councillors absent from the meeting.
3. Declaration of interests.
4. Acting Chairman's Annual Report.
5. Election of the Chairman and Vice Chairman for the forthcoming 2018-19 year and acceptances of office.
6. Consideration of the reports from Committees.

Finance Committee
Planning Committee.
Policies and Procedures Committee.
7. Review of delegation arrangements to Committees and staff.
8. Review of the terms of reference for Committees.
9. Appointment of members to existing Committees.
10. Appointment of any new committees in accordance with Standing Order 4.
11. Appointments to outside bodies and arrangements for reporting back.

County Durham Association of Parish Councils (CDALC),
Darlington Association of Parish Councils,
DTVA Consultative Committee,
Friends of the Whinnies,
CPRE.
12. Appointment of Parish Councillors with responsibilities for:

Speed Monitoring,
Northumbria In Bloom,
Allotments,
Health & Safety,
Parish Council Committee Auditors.

12. Review and adoption of Standing Orders and Financial Regulations.
13. Appointment of signatories for payment statements and cheques and the credit card.
14. Review of the pay of the Clerk/Responsible Financial Officer, Litter Picker and Cleaner.
15. Review of the Assets Register including buildings and office equipment.
16. Confirmation of arrangements for insurance cover in respect of all insured risks.
17. Accounts for the Year ending 31 March 2018 and Annual Governance and Accountability Return (AGAR).
 - a. To receive a report from the Clerk.
 - b. To note the Annual Internal Audit Report from the Internal Auditor.
 - c. To approve Section 1 (Annual Governance Statement 2017/18) of the Annual Governance and Accountability Return.
 - d. To approve Section 2 (Accounting Statements 2017/18) of the Annual Governance and Accountability Return.
18. Appointment of Internal Auditor.
19. Determining the dates of Parish Council and Committee meetings in 2018-19.

Alan Macnab
Clerk to Middleton St. George Parish Council
13th May 2018.



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NOTICE OF THE ANNUAL PARISH ASSEMBLY

The Annual Parish Assembly is a separate more informal gathering between Parish Councillors and residents, and an opportunity for residents to receive reports from the Parish Council, to ask questions on the activities of the Parish Council in the 2017-18 year and discuss any other matters of interest or concern within the Parish.

The Annual Parish Assembly will be held on **Monday 21st May, 2018 in the WI Hall, Neasham Road, Middleton St. George, immediately following the conclusion of the Annual Parish Council Meeting.**

1. Presentations on the Stockton and Darlington Railway, Planning/Development situation in Middleton St. George, Battles Over, PACT.
2. Public Question Time. To receive questions from the public.