



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab, Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 14th May, 2018 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Welcome to the new Parish Councillor Alan Blacklee.
2. Election of Acting Chairman.
3. Acting Chairman's opening address.
4. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting.
5. Apologies for Absence.
6. Declarations of interest.
7. Minutes of the Parish Council meeting held on the 16th April, 2018 (enclosed).
8. Matters arising.
Story/Miller Homes Site – Update.
Yarm Road Site – Update.
9. Declaration of three Parish Councillor vacancies.
10. Format and Topics for discussion at Annual Assembly on the 21st April, 2018 e.g. S&DR, Planning/Development Situation in Middleton St. George, Battles Over, PACT, presentations from other groups in the village, open floor for residents.
11. Planning Matters. (Councillor Mrs. C. Gilsenan). Notes of the meeting held on the 9th May, 2018.
 - a. Planning applications received. (See Annex A).
 - b. Report and updates on planning applications:
17/01151/RM1. Land to the rear of High Stell. 198 dwellings, Middleton St. George. Ombudsman Update.
17/00911/FUL – Convenience Store and 10 houses, Yarm Road.
17/00847/FUL – 44 houses, Yarm Road
16/00396/OUT – 55 Houses Lancaster House DTVA
17/01195/OUT – 430 houses, etc.
17/01175/FUL – 63 houses Yarm Road
 - c. Public Rights of Way.
 - d. Middleton St. George Draft Spatial Plan – Update.
 - e. Darlington Local Plan. Designated Green Spaces.
 - f. Overdevelopment of Middleton St. George.
 - g. Section 106 Agreements/Developer Contributions.

- h. Other matters to report.
12. Financial Matters (Councillor Mrs. M. Beadle). Notes of the meeting held on the 8th May, 2018.
- a. Financial Report 2018-19 as at the 30th April, 2018.
 - b. Payments received and outstanding (See Annex A).
 - c. Timetable of Controls for May 2018 (report enclosed).
 - d. Annual Governance and Accountability Return (AGAR) 2017-18 Financial Year.
 - Internal Auditor's Report (enclosed)
 - Annual Governance Statement (enclosed).
 - Accounting Statement and Calculations (enclosed).
 - e. Transparency Code – Information to be published on the website (enclosed)
 - f. Budget Preparation Work for 2019-20, 2020-21 and 2021-22 Financial Years.
 - g. Local Government Pay Award 2018 and 2019 (enclosed).
13. Insurance Quotation for Decision (enclosed).
14. Review of Utility Charges.
15. Request for a Section 137 Grant. Middleton St. George Community Centre to purchase a defibrillator – Further consideration.
16. Parks and Grounds.
- a. Water Park.
 - Broken Stile – Update.
 - Safety Signs – Update.
 - Gully quotation – Update.
 - Fishing Club Report.
 - Fit4Life request to use the green to the rear of the Parish Council offices for Boot Camp Outdoor Classes on Tuesdays and Thursdays from 6.30 p.m.
 - b. Playground and Playing Field.
 - Health and Safety.
 - RoSPA Inspection.
 - Maintenance Issues.
 - Repair Work to Play Area.
 - Suggestion for the shared use of the playing field – Update.
 - Car Park Sign – Update.
 - Car Parking Agreement (enclosed).
 - c. The Front.
 - Request from Mr. and Mrs. Stark, The Devonport Hotel for improvements to be made to the land in front of the hotel. Request for further consideration of the decision made by the Parish Council on the 16th April, 2018.
 - Seating on The Front.
 - Trees Project – Update.
 - d. Projects – Adult Play/Exercise Equipment.
17. Review of the Grounds Maintenance Contract (enclosed).
18. Sadberge Road Allotments Hedgerow – Update.
19. The Whinnies Nature Reserve (Councillor Mrs. M. Beadle).
20. Policy and Procedures (Councillor Mrs. Gilseman).
- a. Parish Councillor Code of Conduct Training. 6th June, 2018 at 5.30 p.m., Committee Room 1, Darlington Town Hall OR 13th June, 2018 at 10 a.m., Committee Room 1, Darlington Town Hall.
 - b. Website update and Minutes of meetings on the website.
 - c. New Standing Orders - Update
 - d. Parish Clerk's Working Hours and Appraisal Arrangements.

e. Disabled access to the Parish Council Offices/Meeting Room.

21. General Data Protection Regulations – Update.
Document Retention and Disposal Policy (enclosed)
22. Fire Safety Instructions (Councillor M. Robertson).
23. Lack of road markings around the Fighting Cocks area (Councillor S. Crowther).
24. Proposed Purchase of a Recording Machine to record meetings (Councillor Mrs. Gilsean)
25. Community Speed Watch.
26. Speed Monitoring.
27. Community Clean Up.
28. Crime Figures on the Parish Council website and Facebook page – Update.
29. Company of Community Organisers Meeting, 11am-2pm 29th May, Newcastle.
30. Battle's Over. A Nation's Tribute – Update.
31. Councillors Reports and Items for Future Meetings.
32. Date of Next Meeting. Monday 11th June, 2018.

ANNEX A

PLANNING APPLICATIONS

Reference No	Location	Proposal
17/01195/OUT	Field at OSGR E43507 N513463, Yarm Road, Oak Tree, Middleton St. George.	Outline planning application for the erection of up to 430 residential dwellings (Use Class C3) with associated landscaping and engineering works, 3 new retail units and provision of a new single form Primary School (Amended plans received 22 nd February, 2018).
18/00275/OUT	Land off Neasham Road, Neasham Road, Middleton St. George.	Outline application for the erection of 280 dwellings, 60 bed care home (Use Class 2) with community park and public open space, landscaping and sustainable drainage system (SuDS). All matters reserved except for 2 No. means of access points to be provided from Neasham Road.
18/00325/FUL	52, Middleton Lane, Middleton St. George.	Erection of first floor extension, porch to front elevation, single storey side extension and double storey side and rear extension.
17/01175/FUL	Field at OSGR E435292 N513607, Yarm Road, Oak Tree, Middleton St. George	Residential housing development consisting of 61 No. dwellings together with car parking, landscaping and associated infrastructure (amended description) (amended site plan and additional adoptable areas plan received 29 January 2018, amended site plans and design and access statement received 5 April 2018, amended tree survey, ecology report, floor plans and elevations received 6 April 2018, amended Transport Statement and Planning Statement received 23 April 2018.

FINANCIAL

Payments In:

Date	Customer	Amount
05.04.2018	Middleton Fisheries. Rent for February and March 2018	£200.00
06.04.2018	HM Revenue and Customs. VAT Repayment	£655.71
13.04.2018	Darlington Borough Council. Precept 2018-19	£45,182.00
08.05.2018	Darlington and District Model Boat Club. Rent and Electricity Charge	£693.50
	TOTAL	£46,731.21

Payments for Approval:

Date	Supplier	Amount
12.05.2018	Scottish Power – Gas Monthly	£55.00
14.05.2018	M. Palfreman. Grounds Maintenance April 2018	£679.83
14.05.2018	Gordon Fletcher Internal Audit	£125.00
14.05.2018	Lazenby Landscapes. Planting new hedge at Sadberge Road Allotments	£400.00
14.05.2018	HM Revenue and Customs. Clerk's PAYE February to April 2018	£419.40
22.04.2018	BT Hub Monthly	£37.99
30.04.2018	Cleaner - C. I. Wood Pay	£70.00
30.04.2018	Litter Picker - J. D. Lynn Pay	£532.44
30.04. 2018	Clerk - A. W. Macnab Pay	£559.80
	TOTAL	£2,879.46

Summary

2018-19 Community Account as at the 8th May, 2018.

Income

Carried forward from 2017-18	£44,427.97
Middleton Fisheries. Rent for February and March 2018	£200.00
HM Revenue and Customs VAT Refund	£655.71
Darlington Borough Council Precept	£45,182.00
Total	£90,465.68

Expenditure

Utilities	£115.69
Administration and Printing	£4.30
Salaries	£1,162.24
Total	£1,282.23

Income - £90,465.68
Expenditure - £ 1,282.23
Balance as at 8th May, 2018 **£89,183.45**