



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab, Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 9th July, 2018 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Chairman's opening address.
2. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting.
3. Apologies for Absence.
4. Declarations of interest.
5. Minutes of the Parish Council Meetings on the 11th and 18th June, 2018 (enclosed)
6. Matters arising:
 - a. Sadberge Road Site.
 - b. Village Emblem – Update.
7. Parish Council Vacancies – Update.

Planning Matters

8. To consider the following planning applications where extensions of the deadline for comments have not been granted.

18/00493/FUL Variation of condition 2 (Approved Plans) attached to planning permission 17/00049/FUL dated 14 June 2017 for the erection of 5 light industrial/storage units and offices including demolition of existing sub station and re-routing of cables to main existing sub-station to permit erection of electric sub-station and compressor house. Land adjoining Technology House, Durham Tees Valley Airport.

18/00498/FUL. Erection of a gazebo (mounted) within the rear garden. Low Middleton Hall, Low Middleton, Middleton St. George.

Financial Matters.

9. To receive reports on the following matters.
 - a. Financial Report 2018-19 as at the 2nd July, 2018.
 - b. Payments received and outstanding and payments for authorisation (See Annex A).
 - c. Timetable of Controls for July 2018 (report enclosed).
 - d. Quarter 1 April to June Councillors Audit – to set a date for the audit.
 - e. Risk Management Policy and Risk Register Update (update enclosed).
 - f. Budget Preparation Work for 2019-20, 2020-21 and 2021-22 Financial Years.

10. Review of Utility Charges.
11. Request for the Cubs and Beavers to use the field to the rear of the Parish Council offices for play activities on the 10th and 17th July.
12. Request for a Section 137 Grant. Middleton St. George Community Centre to purchase a defibrillator – Update.
13. Parks and Grounds.
 - a. Water Park.
 - Broken Stile – Update.
 - Safety Signs – Update.
 - Ponds Structural Survey – Update.
 - Fishing Club Report.
 - Fit4Life request to use the green to the rear of the Parish Council offices for Boot Camp Update.
 - b. Playground and Playing Field.
 - Health and Safety (report form enclosed).
 - RoSPA Inspection - Update.
 - Maintenance Issues.
 - Shared use of the playing field – Update.
 - Car Park Sign – Update.
 - c. The Front, Middleton One Row
 - Land in front of The Devonport - Update.
 - Seating on The Front.
 - Trees Project – Update.
 - Overgrown area. Residents complaint.
 - d. Overgrown area Wolsington Drive.
14. The Whinnies Nature Reserve (Councillor Mrs. M. Beadle).
15. Policy and Procedures (Councillor Mrs. Gilsenan).
 - a. Website update.
 - b. Disabled access to the Parish Council Offices/Meeting Room.
16. General Data Protection Regulations:
 - a. Information and Data Protection Policy (enclosed)
 - b. Social Media Policy (enclosed)
 - c. Management of Transferable Data Policy (enclosed)
 - d. Document Retention and Disposal Policy (enclosed).
17. Proposed Purchase of a Recording Machine to record meetings – Update.
18. Battle’s Over. A Nation’s Tribute – Update.
19. Councillors Reports and Items for Future Meetings.
20. Date of Next Meetings:

Monday 10th September, 2018 at 6.30 p.m. Financial Matters.
Monday 24th September, 2018 at 6.30 p.m. Planning Matters.

ANNEX A

FINANCIAL

Payments In:

Date	Customer	Amount
	Nil	£100.00
	TOTAL	£100.00

Note: A VAT claim for the period 1st April to 30th June, 2018 for £608.63 was submitted to HM Revenue and Customs on the 24th June, 2018.

Payments for Approval:

Date	Supplier	Amount
22.06.2018	Southern Electric - Electricity	£188.45
09.07.2018	Scottish Power – Gas Monthly	£55.00
09.07.2018	M. Palfreman. Grounds Maintenance June 2018	£679.83
09.07.2018	Signs Express – 5 safety signs and 1 car park sign	£606.55
09.07.2018	Haughton Plumbing Services – Boiler leak	£270.00
09.07.2018	Information Commissioner’s Office – GDPR Registration	£40.00
09.07.2018	Inspirar. Website Hosting Fee	£300.00
22.07.2018	Barclaycard Commercial. 12 First Class Stamps	£8.04
25.07.2018	BT Hub Monthly	£37.99
31.07.2018	Cleaner - C. I. Wood Pay	£70.00
31.07.2018	Litter Picker - J. D. Lynn Pay	£532.44
31.07. 2018	Clerk - A. W. Macnab Pay	£559.80
	TOTAL	£3,348.10

Summary

2018-19 Community Account as at the 2nd July, 2018.

Income

Carried forward from 2017-18	£44,427.97
Darlington Borough Council Precept	£45,182.00
Middleton Fisheries. Rent	£300.00
Model Boat Club Rent and Electricity	£693.50
HM Revenue and Customs VAT Refund	£655.71
Total	£91,259.18

Expenditure

VAT	£616.88
Utilities	£426.15
Administration and Printing	£28.30
PAYE	£419.40
Grounds Maintenance	£1,346.24
Audit	£125.00
Insurance and Health and Safety	£1,216.61
Section 137 Grants	£100.00
Salaries	£3,486.72
Projects	£400.00
Allotments	£125.00
Subscriptions	£583.52
Election	£4,911.48

Total	£13,785.30
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Income - £91,259.18
Expenditure - £ 13,785.30
Balance as at 2nd July 2018 **£77,483.88**