



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

From: Alan Macnab, Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 14th January, 2019 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Chairman's opening address. Action Sheet.
2. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting.
3. Apologies for Absence.
4. Declarations of interest.
5. Minutes of the Parish Council Meetings on the following dates:

Special Parish Council Meeting 19th November, 2018 (enclosed),
NDP Working Group Meeting 22nd November, 2018 (enclosed),
Special Parish Council Meeting 26th November, 2018 (enclosed),
Ordinary Parish Council Meeting 26th November, 2018 (enclosed).
6. Matters arising.
7. Co-option to the Parish Councillor Vacancy. Co-option Procedures (enclosed) and Approval of the Co-option.

Financial

8. To receive reports on the following matters.
 - a. Financial Report 2018-19 as at the 7th January, 2019 (enclosed).
 - b. Payments received and outstanding and payments for authorisation (See Annex A).
 - c. Timetable of Controls for January 2019 (report enclosed).
 - d. Arrangements for Councillor's audit October to December 2018.

Planning

9.
 - a. 18/01159/CON. Land at Rear Of High Stell, Middleton St. George. Discharge of conditions letter to Darlington Borough Council (enclosed).
 - b. New Planning Applications for consideration:

18/01108/FUL. Erection of 55 No dwellings. Land east of Middleton Lane, Middleton St. George (Draft Letter to DBC enclosed)

18/01000/FUL. Erection of single storey extension to side elevation with canopy roof replacement of flat roof and lantern on existing rear extension and erection of detached garage to rear (as amended by plans received 14/12/18). 1, Middleton Lane, Middleton St. George.

18/01153/FUL. Erection of single storey rear extension and construction of former windows to front and rear roof slopes. 16, Pinetree Grove, Middleton St. George.

18/01170/FUL. Erection of a single storey extension to the side. The Pump House, Low Middleton, Middleton St. George.

18/01171/LBC. Listed building consent for the erection of a single storey extension to the side. The Pump House, Low Middleton, Middleton St. George.

- c. Section 106 Projects List for approval and submission to Darlington Borough Council (Projects list costings enclosed).
10. Request for a Section 137 Grant. Middleton St. George Community Centre to purchase a defibrillator – Update.
11. Grounds Maintenance Contract 2019-20. Revised Schedule of Quotations following the revised tender for one year from one of the contractors (Schedule of Revised Quotations enclosed).
12. Litter Picker.
13. Parks and Grounds.
 - a. Water Park.
 - Broken Stile – Update.
 - Safety Signs – Update.
 - Ponds Structural Survey. To consider the quotations and award the contract (enclosed).
 - Incidents in the Park – Water Watcher.
 - Fishing and Model Boat Club (Draft Fishing Agreement and Model Boat Club report enclosed).
 - Drains and Gullies.
 - Street Lights.
 - b. Playground and Playing Field.
 - Health and Safety Report
 - RoSPA Inspection – Repairs Update.
 - Zip Wire ground surface. Update.
 - c. The Front, Middleton One Row
 - Cleaning of seating on The Front - Update. Meeting to be arranged with Darlington Cares.
 - Middleton One Row Heritage Views Project. Successful bid to County Durham Community Foundation and how the remainder of the funding will be raised,
14. The Whinnies Nature Reserve.
15. Policy and Procedures
 - a. Financial Regulations (enclosed).
 - b. Risk Assessment and Management Policy (enclosed).
 - c. Website update.
 - d. Disabled access to the Parish Council Offices/Meeting Room.
16. MSG PC Speed Monitor – Update.
17. Community Speed Watch – Update.

18. Northampton in Bloom – Update.

19. Darlington Association of Parish Councils Meeting 6th February 2019. 6.30 p.m. Hurworth Community Centre.

20. Councillors Reports and Items for Future Meetings.

21. Date of Next Meeting Monday 28th January, 2019 at 6.30 p.m. Planning.

ANNEX A**FINANCIAL****Payments In:**

Date	Customer	Amount
07.01.2019	HM Revenue and Customs. VAT Repayment	£187.39
To be paid into bank	Darlington and District Model Boat Club Electricity Recharge	£62.68
	Total	£250.07

Note: The Groundwork Trees Survey reimbursement will be paid into the bank by bank transfer on the 9th June, 2019.

Payments for Approval:**January 2019 Payments**

Date	Supplier	Amount
07.01.2019	Scottish Power. Electricity Monthly	£122.07
14.01.2019	Scottish Power Gas Monthly	£71.26
14.01.2019	M. Palfreman. Grounds Maintenance. November 2018	£679.83
16.01.2019	Barclaycard Commercial. Asda Darlington. Flowers for the Freedom Ceremony	£5.00
16.01.2019	BT Hub Monthly	£42.91
31.01.2019	Cleaner - C. I. Wood Pay	£70.00
31.01.2019	Litter Picker - J. D. Lynn Pay	£532.44
31.01.2019	Clerk - A. W. Macnab Pay	£633.60
	Total	£2,157.11

Summary**2018-19 Community Account as at the 7th January, 2018****Income**

	Total
Carry Forward from 2017-18	£44,427.97
Precept	£45,182.00
Grants:	
Litter Picker Grant	£2,800.00
Model Boat Club Rent and Electricity Charge	£794.47
Fishing Club Rent – February to June 2018	£600.00
VAT Repayment	£1,960.40
Reimbursements	£645.50
Section 106 Payment	Nil
Total	£96,410.34

Expenditure

	Total
VAT	£1,312.94
Utilities	£1,281.36
Administration and Printing	£159.48
Website	£250.00

PAYE	£1,296.28
Expenses/Training	£27.00
Ground Maintenance	£4,745.39
Audit	£465.00
Insurance and Health and Safety	£1,317.27
Section 137 Donations	£980.69
Salaries	£10,773.00
The Front	£1,330.00
Projects	£1,163.92
Christmas Costs	£500.00
Allotments	£250.00
Parish Council Property Maintenance	£730.46
Northumbria in Bloom	£125.00
Subscriptions	£694.34
Reimbursements	£40.03
Election	£4,911.48
Barclaycard	£32.00
Total	£32,451.72

Summary as at the 7th January 2018

Month	Total
Income	£96,410.34
Expenditure	£32,451.72
Balance	£63,958.62