



# Middleton St George Parish Council

[www.middleton-st-george.org.uk](http://www.middleton-st-george.org.uk)

[msgclerk@aol.com](mailto:msgclerk@aol.com)

From: Alan Macnab Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to attend a meeting of Middleton St. George Parish Council at the in the Parish Council Office on **Monday 10<sup>th</sup> February, 2020 at 6.30 p.m.** for the transaction of the following business.

## AGENDA

1. Chairman's opening address.
2. Public Participation Session – 15 minutes. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: [msgclerk@aol.com](mailto:msgclerk@aol.com)) in advance of the meeting to advise if they wish to speak at the meeting.
3. Apologies for Absence.
4. Declarations of interest.
5. Minutes of the Parish Council Meeting held on the 16<sup>th</sup> December, 2019 (enclosed) and 13<sup>th</sup> January 2020 (to follow).
6. Parish Councillor vacancies update.
7. Complaint against a Member. Decision Notice (enclosed).

## Financial

8. To receive reports on the following matters.
  - a. Financial Report 2019-20 as at the 4<sup>th</sup> February, 2020 (enclosed).
  - b. Payments received and outstanding and payments for authorisation (See Annex)
  - c. Timetable of Controls for February 2020 (enclosed).
  - d. Councillor audit of the Accounts from the 1<sup>st</sup> April to the 31<sup>st</sup> December, 2019.
  - e. Risk Management Policy and Risk Assessments. Review. Deferred from the Parish Council on the 13<sup>th</sup> January, 2020.
9. Workplace Pension Report. To decide backdated pension contribution options (report to follow).
10. Internet Connection Prices – Update.

## Planning

11. Planning Application deferred from the Parish Council meeting on the 27<sup>th</sup> January, 2020:

20/00024/FUL. Erection of 2 No. industrial units with associated parking and hardstanding, Tower House, Teesside Airport.

12. New Planning application for consideration.

19/01139/FUL. Demolition of existing garage and erection of single storey extension to side with new entrance with pitch roof canopy, replacement of 2 No. bow windows with bay windows to front elevation, replacement of existing entrance door with window at ground floor level, boundary walls to rear and improvement of external steps and patio area and demolition of existing two storey rear extension and replace with enlarged two storey flat roof extension (resubmission), 20, The Front, Middleton One Row.

13. Neighbourhood Development Plan (NDP) Update.

14. Stockton and Darlington Railway Heritage and Platform 1 Public House.

- a. Working Group to oversee and coordinate current and future projects within the MSG railway heritage context, including Waiting Room Shed and Platform 1 Public House
- b. Application for Asset of Community Value for Platform 1 (enclosed).

15. Request from the Friends of the Stockton and Darlington Railway for the Parish Council to become a corporate member of the Friends (request enclosed).

16. Street Naming Proposal for the estate to the rear of The Greenway. The suggested names are:

Hallington Avenue  
Burnhope Lane  
Fewston Grove  
Leighton Court  
Malham Close  
Winterburn Drive

### Other Matters

17. Parking and Road Safety in the centre of Middleton St. George.

18. Grounds Maintenance Contract 2020-21 to 2022-23. Letting of the Contract (Specification and tender received enclosed). The closing date for tenders is the 7<sup>th</sup> February 2020. If any further tenders are received they will be submitted to the meeting,

18. Items brought to the Parish Council's attention that may benefit the community and enhance the village including MUGA Proposals from Middleton Rangers JFC and Bike Track.

19. Parks and Grounds.

a. Water Park.

- Report and Recommendations from the Councillors Meeting on the 3<sup>rd</sup> February, 2020 to examine the situation regarding reservoir bank side work, financial situation (Section 106 and other), and quotations for work (Minutes of the Meeting enclosed).
- Angling Club Report including dog faeces.
- Drain cover for the side of the Parish Council building Update.
- Mirror at the entrance to the Water Park Update.
- Water Park Entrance Sign (enclosed) and No Horses sign.
- Parish Council's Gazebo. To decide what to do with the gazebo which is currently stored in the Community Centre.
- External paint for step (edge of step needs a white strip or equivalent painting on the edge, as dangerous in the

- b. Play Area and Playing Field.
    - Health and Safety Report.
  
  - c. The Front, Middleton One Row (Councillor McBride).
    - Middleton One Row Woodland Management Project Update
    - Work on Parish Council land to the rear of 38, The Front, Middleton One Row. Update.
    - Sculpture Update.
20. Policies and Procedures.
- Representation on outside bodies (draft policy enclosed)
  - Protocol - Operation London Bridge – draft (enclosed)
21. CCTV and Website (Councillor Foggett).
22. Community Safety:
- a. MSG PC Speed Monitor – Update (Councillor Foggett).
  - b. Community Speed Watch – Update (Councillor Foggett).
  - c. PACT
23. Teesside International Airport Consultative Committee (Cllr Crowther).
24. VE Day Commemorations 8<sup>th</sup> May, 2020 – Letter enclosed and Update.
25. Report from Darlington Association of Parish Councils (DAPC) meeting on 29th January (enclosed)
26. Councillors Reports and Items for Future Meetings.  
To consider possibilities of improving Shelving/Storage in PC room, and to consider whether to change the table in the PC room
27. Dates of Next Meeting - Monday 24<sup>th</sup> February 2020 (Planning).

Alan Macnab,  
Clerk to the Parish Council.  
4<sup>th</sup> February 2020.

**ANNEX****FINANCIAL****Payments In:**

<b>Date</b>	<b>Customer</b>	<b>Amount</b>
17.01.2020	HM Revenue and Customs. VAT Repayment 01.10.2019 to 31.12.2019	£35.14

**Payments for Approval:****January/February Payments**

<b>Date</b>	<b>Supplier</b>	<b>Amount</b>
07.02.2020	Scottish Power. Electricity Monthly	£3.00
13.01.2020	Darlington Borough Council. Grounds Maintenance Contract. February 2020	£579.00
13.02.2020	Scottish Power. Gas Monthly	£30.00
10.02.2020	HM Revenue and Customs. Clerk's PAYE February 2020	£163.68
10.02.2020	Barclaycard Commercial. Jewsons Drain cover £12.80, MSG Post Office 12 first class stamps £8.40 and CDS Darlington lap to charger £20.00	£41.20
10.02.2020	Jo-Anne Garrick Ltd. NDP Professional Services	£1,500.00
10.02.2020	TT Elec Mech. Darlington. PAT Testing	£84.00
23.02.2020	BT Hub Monthly	£40.49
28.02.2020	Cleaner - C. I. Wood Pay	£70.00
28.02.2020	Litter Picker - J. D. Lynn Pay	£530.37
28.02.2020	Clerk - A. W. Macnab Pay	£654.72
28.02.2020	NEST Employer's Pension Contribution – J. D. Lynn	£22.33
	<b>Total</b>	<b>£3,718.79</b>