



Middleton St George Parish Council

www.middleton-st-george.org.uk

msgclerk@aol.com

This meeting will be held remotely, under the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

From: Alan Macnab Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to a virtual meeting of Middleton St. George Parish Council on **Monday 14th September, 2020 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Chairman's opening address
2. Public Participation Session – 15 minutes. Regulation 13 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 applies. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting when they will be given a remote meeting link.
3. Apologies for Absence
4. Declarations of interest.
5. Minutes of the Parish Council Meetings held on the 13th July, 2020 (enclosed).
6. Parish Councillor Vacancies:
 - a. Co-option to one of the vacant Parish Councillor posts (Co-option Procedures and Candidate's application enclosed).
 - b. Draft advert for Parish Councillor Vacancies (enclosed)
7. Coronavirus Update.
 - a. Risk Assessment and Checklist for Meetings (Risk Assessment to follow. Checklist enclosed).
 - b. To decide if Virtual Meetings should continue or Meetings in the Parish Council Meeting Room should resume.
8. Community Safety (Councillor Foggett),
 - a. CCTV extension in the Water Park. Update.
 - b. Community Speed Watch.
 - c. Speed Monitor.
 - d. PACT
9. Website Accessibility Regulations Compliance (information enclosed).

Financial

10. To receive reports on the following matters.
 - a. Financial Report 2020-21 as at the 7th September, 2020 (report and accounts spreadsheet enclosed).
 - b. Payments received and outstanding and payments for authorisation (See Annex to the Agenda)
 - c. Timetable of Controls for August and September 2020 (enclosed).
 - d. To review the Parish Council's Risk Management Policy and Risk Assessments. Revised draft includes consideration of risk due to pandemics (Policy and Risk Assessments enclosed)
 - e. Draft Budgets for 2021-22, 2022-23 and 2023-24. To consider projects and expenses required and to consider grants for certain projects (Report to follow).
 - f. Report on the completion of the Councillor Audit of Accounts for April to June, 2020.
11. Annual Governance and Accountability Return (AGAR) 2019-20 Update.
12. National Joint Council for Local Government Staff Pay Award 2020-21. Clerk's Pay (Report and Circular enclosed).

Planning Matters

13. Planning Applications Committee 22nd July and 5th August, 2020
 - a. 22nd July, 2020:
20/00258/FUL. Change of use to form outdoor paved seating area to front and installation of ventilation/extraction equipment to side elevation (Part retrospective Application - outdoor paving area) (Additional Information received 24th June 2020). Devonport Hotel, 16-18, The Front, Middleton One Row. Approved with conditions.

20/00104/FUL. Change of use from storage (Use Class B8) to shop (Use Class A1) including installation of new shop front, windows and doors. Building adjoining 16, Station Terrace, Middleton St. George. Approved with conditions.
 - b. 5th August, 2020:
19/01165/FUL. Partial conversion of Hotel (Use Class C1) to 6 No. self-contained residential apartments (Use class C3) with separate mangers accommodation, erection of two storey rear extension with glazed balcony areas, installation of 2 No. windows to basement, 2 No. windows to western elevation, reinstatement of front door and reconfiguration of rear garden, carpark and service yard (Amended site layout plan received 14th January 2019 Amended plans received 9th May 2020). 16- 18, The Front, Middleton One Row. Approved with conditions.
14. Planning Applications received and decided during the recess via email consultation during August (process as agreed by resolution made at Parish Council meeting of 13th July 2020):

20/00547/FUL. Demolition of outhouse/store and conservatory and erection of single storey rear extension with flat roof and lantern, double garage to side elevation, porch to front elevation and new boundary wall up to 1.5m high, 47, Oak Tree Close, Middleton St. George.

Decision. No comments.

20/00578/TF. Works to 1 No. Horse Chestnut tree protected under Tree Preservation Order No. 7, 1980 - crown reduction to west facing crown as per submitted details. 1, Cedar Grove, Middleton St. George.

Decision: No comments.

20/00556/TF. Works to 3 No. trees protected under Tree Preservation Order (No. 9) 2019 (W1) - Conifer (T1) crown reduction un to 50% in height and felling of 2 No. trees (T2) Spruce Pine (T3) Yew. Land to the rear of 38, The Front, Middleton One Row.

Decision: This is an application by the Parish Council.

20/00638/FUL. Change of use of land from open space to enclosed garden and re-location of rear 1.8m high boundary fence (Retrospective Application. 49, St. George's Gate, Middleton St. George.

Decision: No Comments.

20/00660/FUL. Replacement of WC Facility including ramped access. Teesside International Airport.

Decision: No comments.

30/000695/TF. Felling of 1 no. OK TREE (t2)(t\$) PROTECTED UNDER Tree Preservation Order (No. 6) 1973. 6, Church Close, Middleton St. George.

This application has been withdrawn.

15. Other notifications of planning decisions (Decisions and Delegated Reports can be viewed on DBC Planning Portal: <https://www.darlington.gov.uk/environment-and-planning/planning/planning-application-and-permission/view-planning-applications-online/>):
- a. 20/00300/FUL. Planning Permission granted with conditions (4 bungalows Yarm Road) (*MSGPC resolved, at its meeting on 08.06.2020, to raise concern over traffic issues*)
 - b. 20/00334/TF. Notice of Refusal of Planning Permission. (Works to 3 No. Yew Trees (G1) protected under Tree Preservation Order (No6) 2010, 7 Church Lane). (*MSGPC resolved "no comment" at its meeting on 08.06.2020*)
 - c. 20/00458/FUL. Planning Permission granted. Erection of conservatory to rear elevation, 49 St George's Gate (*MSGPC resolved "no comment" at its meeting on 13.07.2020*)
 - d. 20/00521/TF. Consent Granted with conditions. Felling of 1 no. Sycamore tree (T125)(T1) protected under Tree Preservation Order (No.8) 1979, 9 Thorntree Villas) (*MSGPC resolved "no comment" at its meeting on 13.07.2020*)
 - e. 20/00619/TFC. Notification of Split Decision (permission to fell willow, TPO on beech). Notification to carry out works to trees in a designated Conservation Area - Felling of 1 no. Beech tree (T1) and 1 no. Willow tree, 6 Church Lane MIDDLETON ST GEORGE DARLINGTON DL2 1DD (*As this was an application for Notification of prior approval, MSGPC was not asked to comment*).
16. New planning applications for comment (Planning Applications documents can be viewed on DBC Planning Portal: <https://www.darlington.gov.uk/environment-and-planning/planning/planning-application-and-permission/view-planning-applications-online/>) :
- 20/00713/TF. Works to 2 No. Lime trees (T22, T23) protected under Tree Preservation Order (No. 7) 1980 - crown lift up to 20% and removal of deadwood. 16, Castle Close, Middleton St. George.

20/00689/TF. Works to 3 no. Whitebeam trees protected under Tree Preservation Order (Bo, 2) 2007 - T1(T3) & T2(T2) fell/remove, T3(T1) removal of deadwood and crown reduce and re-shape by 2.5m, as per arborists report. Lancaster House, Teesside International Airport.

20/00780/TF. Felling of 1 No. Horse Chestnut Tree (T1) protected by Tree Preservation Order 1979 No 8 (T54) | 1 Thorntree Villas, Middleton St. George.

17. Neighbourhood Development Plan
 - Screening Opinion (29 May) (Received 22 July 2020)
 - NDP Grant (2020/2021) (£8,560) – received into PC bank account on: 03.08.20
 - Consultation on the Plan
18. Darlington Local Plan. Public Consultation. The Closing Date is the 17th September, 2020. (copy of agreed submission to follow) (Combined Response of Green Party, CPRE, etc. to follow)
19. Platform 1 Public House.
 - a. Questionnaire Survey Results.
 - b. Report on initial meeting of the Community Pub Steering Group on the 1st September, 2020.
20. To consider making a response the Ministry of Housing Communities and Local Government “Planning for the Future: White Paper”:
<https://www.gov.uk/government/consultations/planning-for-the-future>
Consultation closes 29th October 2020.
(CPRE South East analysis, and CPRE national draft comment enclosed)

Other Matters

21. Grounds Maintenance Contract Update.
22. Trees:
 - a. Survey of Trees in the Water Park, the Playing Field and The Front. Contract awarded to Elliott Consultancy Limited under delegated powers during the recess.
 - b. Request for trees to be reduced in height on the path in the Playing Field to the rear of Mount Pleasant Close, in the playing field to the rear of 27, Woodlands Green and in the Water Park to the rear of property in High Stell.
23. Parks and Grounds.
 - a. Water Park.
 - South Facing bank side clearance and reseeding (report enclosed).
 - Damage to the bank side of pond 1. Repair completed.
 - Provision of Lifebuoys/Throw Ropes. Guidance from RosPA (enclosed).
 - MUGA Fencing. Replacement panels installed.
 - Proposal for MUGA (multi-use games area) (Report enclosed)
 - Mirror at the entrance. Reply from the Community Centre (enclosed).
 - b. Play Area and Playing Field.
 - RoSPA Inspection (report enclosed).
 - Health and Safety Inspection
 - Removal of Swing Seats to aid Social Distancing.
 - Use of Football Pitch by Middleton Rangers JFC (Agreement Signed for 2020/2021)

- c. The Front, Middleton One Row
 - Woodland Management Project Update.
 - Old Toilet Block. Unlocked and New Locks fitted.
 - Steps at the eastern end of The Front repair work Update.
 - Defibrillator for MOR – update
24. Stockton and Darlington Railway
 - a. 195th Anniversary Celebrations, Stockton 26th September – MSG table at event.
 - b. S&DR Sleeper Blocks.
25. Former S&D Railway trackbed cycle and pathway a) update on status, b) responsibility for future maintenance of the surface itself as well as surrounding greenery
26. Review of Private Hire and Hackney Carriage Licensing Policies and Procedures. (enclosed). The closing date for comments is the 2nd October 2020.
27. Councillors Training
28. Councillors' reports and items for future agenda.
29. Date of next meeting. Monday 12th October, 2020 at 6.30 p.m.

Alan Macnab
Clerk to the Parish Council
7th September, 2020.

ANNEX

FINANCIAL

Payments In:

Date	Customer	Amount
16.07.2020	HM Revenue and Customs. VAT Repayment April to June 2020	£9.00
03.08.2020	Groundwork. NDP Grant	£8,560.00
	Total	£8,569.00

Payments for Approval:**a. Confirmation of Approval under Delegated Powers August 2020**

Date	Supplier	Amount
03.08.2020	E & M Leighton. Repair work to north bank side of Pond 1	£416.40
07.08.2020	Scottish Power. Electricity Monthly	£5.00
11.08.2020	Direct Signs. Water Park Sticker Signs	£30.00
12.08.2020	CI Print and Design Ltd. Printing of 2,500 Platform One questionnaires	£180.00
12.08.2020	HM Revenue and Customs. Clerk's PAYE August 2020	£163.60
12.08.2020	Flagpole Express. Delivery Charge for the replacement Union Flag	£3.48
12.08.2020	Scottish Power. Gas Monthly.	£30.00
17.08.2020	Barclaycard Commercial. Incorrect Amazon Prime subscription. Reimbursement sought	£7.99
19.08.2020	Geo. Michie Ltd. Unlocking doors and replacing locks at Old Toilet Block, The Front, Middleton One Row	£282.00
24.08.2020	BT Hub Monthly	£31.99
27.08.2020	NEST Pensions. J. D. Lynn. Employers and Employees Contribution August 2020	£47.44
28.08.2020	Cleaner - C. I. Wood Pay	£70.00
28.08.2020	Litter Picker - J. D. Lynn Pay	£563.31
28.08.2020	Clerk – A. W. Macnab Pay	£654.72
	Total	£2,485.93

b. Payments for Approval September 2020

Date	Supplier	Amount
07.09.2020	Scottish Power. Electricity Monthly	£5.00
12.09.2020	Scottish Power. Gas Monthly.	£30.00
14.09.2020	WEL Medical. Defibrillator Cabinet – Devonport Hotel	£546.00
14.09.2020	Sound and Vision. CCTV Extension Model Boat Club Building	£1,525.00
14.09.2020	Councillor Gilsean. Reimbursement of Survey Monkey Fee for the Platform 1 On line Questionnaire Response	£19.00
14.09.2020	Friends of the Stockton and Darlington Railway Corporate Membership Renewal	£50.00
	Barclaycard Commercial. 28.07.2020 Minus Incorrect deduction of Amazon Prime Subscription £7.99 28.07.2020 Flagpole Express Union Flag £105.72.	

Date	Supplier	Amount
16.09.2020	11.08.2020 Springfield Post Office Return of Union Flag Postage £8.80. 13.08.2020 Middleton Pharmacy. Hand gel and wipes for Litter Picker £3.00. 13.08.2020 Information Commissioner's Office Annual Data Protection Fee £40.00. 19.08.2020 B & Q Darlington Orange cloth tape for sealing off the steps on The Front £6.72. 21.08.2020 Annual Card Fee £32.00.	£188.25
24.09.2020	BT Hub Monthly	£31.99
27.09.2020	NEST Pensions. J. D. Lynn. Employers and Employees Contribution September 2020	£47.44
30.09.2020	Cleaner - C. I. Wood Pay	£70.00
30.09.2020	Litter Picker - J. D. Lynn Pay	£563.31
30.09.2020	Clerk – A. W. Macnab. National Pay Award from 01.04.2020 New Pay Rate £14.02 per hour (SCP22) x 60 hours per month = £841.20 minus PAYE (19.99%) £168.16 = £673.04 Net Pay plus arrears back to 01.04.2020 £91.60	£764.64
	Total	£3,840.63

Community Account as at the 7th September, 2020:

Income	-	£138,913.08
Expenditure	-	<u>£ 14,094.66</u>
Balance		£124,818.42