



Middleton St George Parish Council

www.middleton-st-george.org.uk

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This meeting will be held remotely, under the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

From: Alan Macnab Clerk to the Parish Council

To: Members of the Middleton St. George Parish Council

You are hereby summoned to a virtual meeting of Middleton St. George Parish Council on **Monday 12th April, 2021 at 6.30 p.m.** for the transaction of the following business.

AGENDA

1. Chairman's opening address
2. Public Participation Session – 15 minutes. Regulation 13 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 applies. Each person to speak for a maximum of 3 minutes. It would be helpful if members of the public write to the Clerk (email: msgclerk@aol.com) in advance of the meeting to advise if they wish to speak at the meeting when they will be given a remote meeting link.
3. Apologies for Absence
4. Declarations of interest.
5. Minutes of the Extraordinary Parish Council Meeting held on the 15th February, 2021 and the Parish Council Meeting held on the 8th March 2021 (enclosed).

Planning Matters

6. Neighbourhood Development Plan. Jo-Anne Garrick, Planning Consultant, will attend to present the following:
 - a. Final Submission Documents for Approval (enclosed)
 - b. Accompanying Report (*explaining the amendments and updates as agreed at MSGPC meeting of 8th February*) (enclosed)
7. Darlington Borough Council Local Plan
To receive a report relating to the Examination timetable, as well as to the Darlington Community Groups meetings on 5th and 26th March (to follow)
8. Platform 1
 - a. To receive an oral report from Save Fighting Cocks Community Pub Group meeting date.

- b. To receive an oral report from Save Fighting Cocks Community Pub Group meeting on 16th March
 - c. *(Planning Application ref. 21/00223/OUT to be considered under item 10 below)*
9. List of DBC planning decisions notified since 8th March 2021 for information. Please see Annex 1 of Agenda.
10. New planning applications for comment (Planning Applications documents can be viewed on DBC Planning Portal: <https://www.darlington.gov.uk/environment-and-planning/planning/planning-application-and-permission/view-planning-applications-online/>) :
- 21/00223/OUT. Outline application with details of access, appearance, layout and scale (landscaping reserved for future consideration) for the conversion, partial demolition and rear extension of public house (Sui Generis) to form convenience store (Use Class E) with car parking, new access and associated works. Platform 1, Darlington Road, Middleton St. George.
- (Draft Response enclosed for consideration and approval)*
- 21/00261/TF. Felling of 1 no. Sycamore tree protected under Tree Preservation Order (No. 8) 2017 (T1). 19, Church Lane, Middleton St. George.
- 21/00265/TF. Works to 6 no. trees protected under Tree Preservation Order 1979 (No. 8) – 2 no. Chestnut (T96)(T101), Sycamore (T97), Poplar (T100), crown lift to 2.1m, Poplar (T104) prune back 2m from house, Oak (T106) prune back and remove self-seeding sycamore. 6, Thorntree Villas, Middleton St. George.
11. Land off Station Road – Story Homes
- a. Pre-application consultation (11th to 24th March) by Savills (leaflet distributed to village by Story Homes)
 - b. Up to date Planning Context (posted on Parish Council Website and Facebook Page on 13th March 2021 (enclosed)
 - c. Offer from a concerned member of the public to assist the Parish Council in its case when the actual planning application is submitted to DBC.

Financial Matters

12. To receive reports on the following matters.
- a. Financial Report 2020-21 as at the 31st March, 2021. Report, accounts and spreadsheet enclosed. Bank Statements to follow.
 - b. Financial Report 2021-22 as at the 6th April, 2021. Report enclosed. Bank Statements to follow.
 - c. Payments received and outstanding and payments for authorisation. Please see Annex 2 to the Agenda).
 - d. Timetable of Controls for March and April, 2021 (enclosed).
 - e. National Minimum Wage increase for the Litter Picker from 1st April, 2021 (Report enclosed).
13. Annual Governance and Accountability Return (AGAR) 2020-21. Timetable for Compliance. Please see Annex 3 to the agenda.

Policy and Procedures:

14. To agree the membership and the date and time for the Meeting of the Standards Committee to hear complaints (Report to follow).
15. Covid-19 Update. Future of Remote and Face to Face Meetings (Report enclosed).
16. To arrange dates for the Annual Parish Council Meeting and the Annual Assembly
17. Policy Documents. Cyber Security Policy and Procurement Policy Update.

Community Safety (Councillor Foggett)

18. Community Speed Watch.
19. Speed Monitor Update

Other Matters

20. Work on Trees on Parish Council land in the Water Park and Playing Field. (Councillor Bullock).
21. Grounds Maintenance Contract.
 - a. Report on Meeting with Darlington Borough Council on the 25th March, 2021. (Report enclosed).
 - b. Contract Agreement for approval (enclosed)
22. Parks and Grounds:
 - 22.1 Water Park:
 - a. Health and Safety Risk Assessment.
 - b. Water Park South Facing Bank Side Work.
Working Group Notes for approval (enclosed):
 - i. Notes of the Working Group meeting on 22nd February 2021
 - ii. Notes of the Working Group meeting on 1st March 2021
 - iii. Notes of the Working Group meeting on 22nd March 2021
 - iv. Notes of the Working Group meeting on 29th March 2021
 - v. Notes of the Working Group meeting on 7th April 2021 (to follow).
 - c. To approve the Detailed and Summary Reports (to follow).
 - i. Virtual Extraordinary Parish Council Meeting on 19th April, 2021 at 6.30 p.m.
 - ii. Tree Preservation Order Update.
 - iii. Second Phase of Work:
At the Parish Council meeting on 8th March it was resolved that:
 - i. It needed to investigate what the Parish Council agreed with the Contractor regarding the second phase of the works
 - ii. It needed to investigate and research the various different methods of re-seeding and their impacts
 - iii. Look at the issue of timing of when this second phase of work could be carried out.
 - d. Health and Safety Risk Assessment.
 - e. Keys for the Model Boat Club building.
 - f. Requests from the Angling Club for steps and pegs (Report enclosed).
 - g. Request from the Community Centre for the soil at the rear of the car park to be removed
 - i. Report dated 17th March from meeting held on 15th March (enclosed)
 - ii. Written Report and Plan of Action for discussion (from MSGCA Trustees) (email dated 18th March, enclosed)

iii. Land Registry document of Community Centre land (enclosed)

- 22.2 Play Area and Playing Field:
- a. Health and Safety Inspection (Vice Chairman).
 - b. To agree the disposal of Redundant Zip Wire to Darlington Borough Council.
 - c. Request for a disabled swing in the play area (Report enclosed).
- 22.3 The Front, Middleton One Row
- a. Woodland Management Project.
 - b. The Devonport Outdoor Seating (Report enclosed).
 - c. Defibrillator (Councillor Blacklee).
23. Events:
- a. NHS and Key Workers Day Monday 5th July, 2021 (Report to follow).
 - b. War Memorial Centenary 2022 Update (Councillor Bullock).
24. Councillors' reports and items for future agenda.
25. Date of next meeting. Monday 10th May, 2021 at 6.30 p.m.

Alan Macnab
Clerk to the Parish Council
6th April, 2021.

ANNEX 1

LIST OF PLANNING DECISIONS BY DARLINGTON BOROUGH COUNCIL NOTIFIED SINCE 8TH MARCH 2021 FOR INFORMATION

21/00012/FUL. Alterations to bay window and door with construction of canopy above, additional window to ground floor side elevation and erection of single storey rear extension following demolition of existing kitchen extension. 5 Harts Buildings Station Road, Middleton St George. Notice of Grant of Planning Permission.

21/00094/FUL. Demolition of existing conservatory and erection of single storey rear extension. 18 The Meadows, Middleton St George. Notice of Grant of Planning Permission.

ANNEX 2 FINANCIAL

Payments In:

Date	Customer	Amount
	NIL	

Payments for Approval April 2021

Date	Supplier	Amount
07.04.2021	Scottish Power. Electricity Monthly	£46.00
07.04.2021.	Scottish Power. Gas Monthly.	£30.00
12.04.2021	HMRC. Clerk's PAYE. April 2021	£168.20
12.04.2021	NEST Pension. J. D. Lynn, Litter Picker £48.47 and C. I. Wood Cleaner £5.60. April 2021	£54.07
12.04.2021	Jo-Anne Garrick. Planning Consultant's Fee for the NDP	£1,080.00
24.04.2021	BT Hub Monthly	£31.99
30.04.2021	Cleaner – C. I. Wood Pay	£66.50
30.04.2021	Litter Picker – J. D. Lynn Pay	£575.59
30.04.2021	Clerk – A. W. Macnab Pay	£673.00
	Total	£2,725.35

ANNEX 3 FINANCIAL. AGAR 2020-21 TIMETABLE

Action	Deadline
Completed Internal Audit of Accounts	By 30 th April, 2021
Deadline by which smaller authorities must approve and publish the unaudited AGAR	30 June 2021
Date by which we require the AGAR to be submitted to us via email – please see Section 1	30 June 2021

Deadline by which smaller authorities must have started the period of public rights	1 July 2021
Deadline for publishing the audited AGAR and notice of completion	30 September 2021